

TRAINING & DEVELOPMENT



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“People™ is the leading HR outsourcing firm in the Middle East and South-Central Asia with two decades of specialized experience. We build value-based relationships with our clients by providing reliable staffing solutions for human resource management, technology, and outsourcing.”

CONTENTS

Training & Development — Overview

An overview of the various ways your staff can benefit from direct knowledge of world renowned industry experts.

1 — Bespoke Training Solutions

Customized training programs and workshops created specially for your needs after a thorough analysis.

2 — Standard Training Programs

Customized training programs and workshops created specially for your needs after a through analysis

3 — Learning Management System

A library of 100+ exclusive training programs for your staff to access at their own pace, through a user friendly interface.

Clients

A look at our diverse set of esteemed clients spanning across the world and all industries.

Contact Us

Unwavering service excellence through 9 regional and international offices.



01

03

05

07

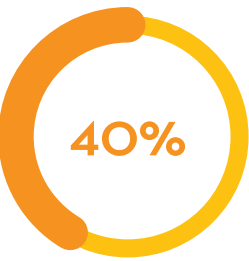
09

TRAINING & DEVELOPMENT — OVERVIEW

People™ develops and conducts customized corporate training workshops for courses specific to our clients requirements; which can be determined by the client themselves, or by People™ through a training need assessment.




Higher profits are generated for companies that invest in training and development.
— Huffington Post




Higher employee turnover is due to poor training.
— Go2HR



 It's all to do with the training: you can do a lot if you're properly trained — Queen Elizabeth II

 An organization's ability to learn, and translate that learning into action is the ultimate competitive advantage — Jack Welch (Former CEO, General Electric)

 Train people well enough so they can leave. Treat them well enough so they don't want to. — Richard Branson

The only thing worse than training your employees and having them leave is not training them and having them stay.
— Henry Ford (Industrialist, Business Magnate)



For 20 years, People™ has been providing training to workforces across a variety of industries. Our approach to training differs from other training providers due to the fact that we do not consider a training program to be successful unless there is a demonstrable and measurable impact on employee performance in the area of focus.


People-i, our signature HR software, empowers you with access to a library of world-class training content & an intuitive platform to track & execute trainings.



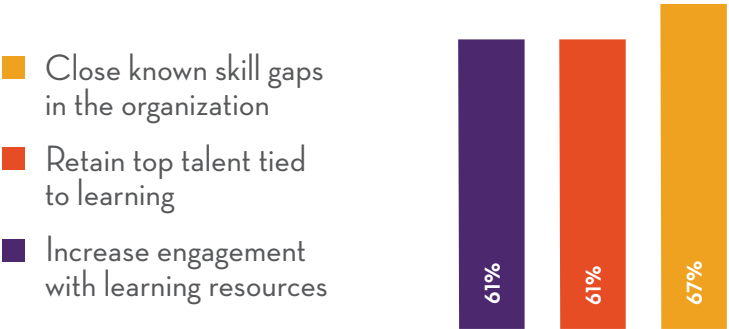
Benefits Of Staff Training



In 2020, People™ trained over 50 under-privileged women to set up a home-based restaurant that would operate through the  foodpanda App.

Did You Know?
People™ worked with  to provide skill training to Afghan Refugees in Sindh.

Top Ways Trainers Demonstrate Success of Training Programs

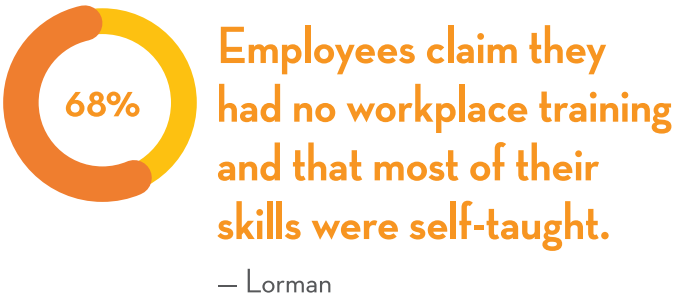


1 – BESPOKE TRAINING SOLUTIONS

Could the next leader that you are looking for, already be working for you?
Training and development programs unleash your staff's potential.



People is providing capacity building training for Civil Service Organizations in Afghanistan for the UNDP.



Experts at People™ conduct in-depth research into your staff and processes to identify the best suited content, trainers and delivery framework to create a comprehensive program tailored to your organization.

Process flow of Bespoke Trainings:



We believe that a program is not considered successful until there are demonstrable differences in the areas targeted by it. Contact us to learn more about our performance guarantees.



After the rise of Covid-19 People™ optimized all their training programs and delivery methods to suit online/remote sessions, without any hinderance to communication and effectiveness.

2 – STANDARD TRAINING PROGRAMS

Could your team reach new levels of productivity, if they attain new knowledge?

Start Training your staff today



Millenials believe professional development opportunities are one of the most important aspects of company culture.

– DAWN News

systems

People™ provides Time Management training to Systems Limited's developers.



Our signature training programs are executed by our special panel of facilitators. People is involved on every step of the process to ensure excellence

After 20+ years in the Training Industry, People™ has built a vast collection of more than 100 detailed training programs, ready to be delivered to the client on demand. Listed below are some of the training programs currently being offered, sorted by category. Full list can be found on www.people.com.pk

STRATEGY & ORGANIZATION PERFORMANCE

1. STRATEGY FORMULATION WORKSHOP
2. DEFINING MISSION, VISION & CORE VALUES
3. HIGH PERFORMANCE FORUMS
4. MANAGEMENT FOR VALUE CREATION

PRESENTATION AND GROOMING

26. ATTITUDE VS. APTITUDE (GROWTH MINDSET)
27. BUSINESS ETIQUETTE
28. PERSONAL GROOMING & HYGIENE
29. THE STYLE ETIQUETTE

FUNCTIONAL KNOWLEDGE & ACUMEN

46. FLOWER ARRANGEMENT & PLANT MAINTENANCE
47. BASIC COMPUTER SKILLS - رلکس رٹوپیٹک یدادینپ
48. BASIC MS OFFICE SKILLS
49. BUSINESS REPORTING
50. COFFEE/TEA MAKING & SERVING
51. EFFECTIVE TASK MANAGEMENT
52. ENHANCING LEADERSHIP SKILLS
53. FIRST AID KNOWLEDGE & MANAGEMENT
54. LEADING HIGH PERFORMANCE TEAMS
55. MAYYAR KAY MUTABIQ - قیباطم سےک رابع
56. OD & CHANGE MANAGEMENT
57. ORGANIZE AND CONQUER
58. USE OF PRINTER, SCANNER & PHOTOCOPIER
59. TELEPHONE ETIQUETTES - بیداد سےک نوف ولوٹ

BEHAVIORAL SKILLS

5. COMMUNICATION SKILLS
6. PRESENTATION AND WRITING SKILLS
7. COACHING SKILLS
8. TRAIN THE TRAINER PROGRAM
9. CONFLICT RESOLUTION SKILLS
10. TEAM BUILDING SESSIONS

DECISIVENESS & JUDGEMENT

30. CRITICISM VS. CRITIQUE
31. EFFECTIVE DECISION MAKING
32. HOW TO DELEGATE EFFECTIVELY
33. LEADING FROM THE FRONT
34. RATIONAL DECISION MAKING
35. PROBLEM SOLVING TECHNIQUES (LOGICAL & CRITICAL THINKING)

INDIVIDUAL PERFORMANCE

11. PERFORMANCE MANAGEMENT PROCESS
12. GOAL SETTING & FACILITATING HIGH ACHIEVEMENT
13. ORGANIZATION STRUCTURES, JOB DESCRIPTION & EVALUATIONS

BUSINESS KNOWLEDGE

36. BUILDING STRONG CUSTOMER RELATIONSHIPS
37. GOOD HOUSEKEEPING
38. CAMPAIGN MANAGEMENT
39. MASTERING WORKFLOWS AND WELLBEING
40. HANDLING DIFFICULT CUSTOMERS
41. SALES FUNDAMENTALS
42. PRODUCT LIFE CYCLE MANAGEMENT
43. SELLING LIKE A PRO

TEAMWORK

60. EMPOWERING TEAMS
61. FEEDBACK FOR CHAMPIONS
62. FOUNDATIONS OF TEAMWORK
63. IGNITING THE TEAM SPIRIT
64. MANAGING BLUE COLLAR EMPLOYEES
65. PRODUCTIVE TEAMS AND RESOURCEFULNESS
66. TEAM CONNECTION
67. TEAM POWER SYNERGY FOR SUCCESS

ACCOUNTABILITY & OWNERSHIP

14. CRAFTING CHANGE, INSPIRING CREATIVITY
15. EMPOWERING PERSONAL INITIATIVE
16. ESSENTIAL SKILLS FOR ACTIVE LISTENING
17. HOW TO IMPROVE MOTIVATION AND MORALE
18. MAKE YOUR MARK, STRENGTHEN RELATIONSHIPS
19. MY UNIFORM, MY IDENTITY
20. SENSE OF URGENCY
21. TRUST VS SUSPICION: MANAGING EXPECTATIONS

NEGOTIATION & COMPOSURE

44. ART OF PERSUASION FOR MANAGERS
45. NEGOTIATE LIKE A PRO

PROBLEM SOLVING

68. CONFLICT RESOLUTION
69. CREATIVE SOLUTIONS & DECISIVENESS
70. EMPOWER, IMPROVE, SUCCEED: A LEADERS' GUIDE
71. KAIZEN METHOD
72. LEAD WITH EMOTIONAL INTELLIGENCE
73. PEPPER SPRAY TRAINING FOR FEMALES
74. POWER OF RESILIENCE
75. RESOLVE
76. RESOLVES DIFFICULT OR COMPLICATED CHALLENGES
77. STRESS & TIME MANAGEMENT
78. SOLUTION ORIENTED APPROACH
79. WORK LIFE BALANCE

DEPENDABILITY AND RELIABILITY

22. CRITICAL DECISIVENESS
23. DEADLINE DRIVEN
24. FOCUS ON IMPROVING NOT PROVING
25. HARD WORK VS. SMART WORK

INITIATIVE & PERSISTENCE

80. BEYOND THE EXTRA MILE
81. BUILDING ACTIONABLE GRIT
82. DRIVEN TO SUCCEED: EMPOWERING PERSONAL INITIATIVE
83. EMOTIONAL INTELLIGENCE
84. INTENSITY VS. CONSISTENCY
85. KAR DIKHANAY KA JAZBA - مہداج اک سےناہگد رکی

BUILDING TRUST

100. KHUDI KA AZAM - بزوع اک یدوع
101. CUSTOMER EXPERIENCE MASTERY

FLEXIBILITY & ADAPTABILITY

96. ADAPT & ALIGN TO CHANGING ROLES
97. ADAPT AND AUGMENT
98. ADAPTIVE MINDSET
99. GROWTH MINDSET

DECISIVENESS & JUDGEMENT

86. BUSINESS PRESENTATION SKILLS
87. COMMUNICATING WITH CLARITY & IMPACT
88. ENHANCING COMMUNICATION PROFICIENCY IN EARLY CAREER PROFESSIONALS
89. FROM IDEA TO IMPACT
90. HOW TO OVERCOME BARRIERS OF COMMUNICATION
91. HOW TO UPDATE EFFECTIVELY?
92. LEADING COMMUNICATION
93. WRITE PROFESSIONAL EMAILS
94. NON VERBAL COMMUNICATION
95. MANAGING COMMUNICATION

Get in touch with us today to initiate an on-site training program that best suits the needs of your employees.

3 — LEARNING MANAGEMENT SYSTEM

What if your staff could get training as many times as they need, at their own pace?

Learning Management Systems are the future of Training



of Gen Z employees prefer learning online to traditional learning methods.

— Research.com 2024



Less learning time is required when programs are conducted online

— Devlin Peck, 2024



The People-i LMS allows users to access a huge selection of Original training programs at their own pace or a pace set by their management

People-i Training & Development Module users can gain access to more than 100 training programs conducted by People for the World's largest companies like the United Nations, Australian Aid, Huawei, Zong & More.

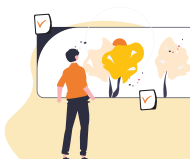
An LMS seamlessly linked with Performance Management



Appraisal is Launched through People-i



Managers identify areas of improvement for their staff



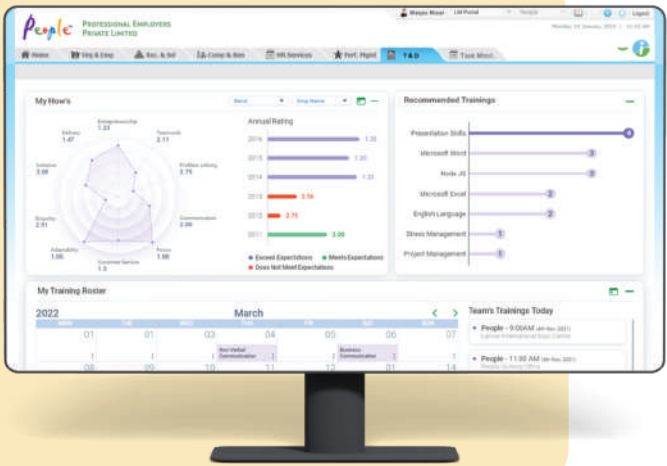
People-i automatically recommends training programs from the LMS against the weak areas



Managers are unable to close the appraisal without assigning training programs

People-i lets you systematically plan training programs for the year and then provides detailed reports on its execution and effectiveness.

Managers can independently conduct programs and monitor the results for their departments.



Dozens of new training programs are added to People-i every month. Subscribers get access to an ever-growing library of the latest & most popular programs.

CLIENTS

Listed below are just a few names of the organizations we have helped streamline their HR function by adding the distinct expertise and execution required to make your corporation People™ Perfect.



COUNTRIES

People™ measures its success in terms of what we achieve for our clients. Listed below are the 20+ countries we are proudly serving today.



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